

KEY BENEFITS

- ▶▶ Plan it out and keep it on track
- ▶▶ Organize & share all content
- ▶▶ Share your work with everyone
- ▶▶ Get ideas and feedback from others
- ▶▶ See the whole project come together
- ▶▶ Work anytime, anywhere
- ▶▶ Achieve the desired result with a proof
- ▶▶ Editors review & approve with ease
- ▶▶ Submit instantly to production

PLANNER ▶▶ Map it out

Create and modify the publication using a traditional ladder view. Specify the maximum number of pages to be included in the publication. Create, move and delete sections and pages within each section. Assign color to each signature of the publication using the signature view. Assign deadlines to each section and page of the publication. Preview the current status of any page of the publication.

UPLOAD CONTENT ▶▶ Share the moment

Upload photos and copy in order to share it with all the publication staff. Record valuable information about the content in order to make it easy to find this content later on. Keep track of critical photo information such as the photographer's name, the names of people in the photo and name of the event where the photo was taken.

CONTENT MANAGER ▶▶ Find the perfect match

Organize all the photo and copy content by sections. View all uploaded content and the corresponding information about the content. Search all the content and find just the right content for each page of the publication. Insert the content onto any page of the publication.

TEMPLATES ▶▶ Get off to a great start

Choose from customized page layout templates for each page of the publication. Some of the main category of templates found in this library include: academics, people, sports, dividers, student life, etc. Save modified templates for your own use.

PAGE EDITOR ▶▶ See the big picture

View, create and edit any page of the publication that has been assigned in the planner. Insert and crop photos into page layouts and never get a bad result. Modify or create page layouts to satisfy individual needs or tastes.

MAIL ▶▶ Pull it together

Communicate with any or all publication staff to share ideas, provide feedback and coordinate efforts. Enlist the help of other staff members and provide assistance when you can. Keep a copy of mail messages received from other staff for future use or reference.

PROOFS ▶▶ Achieve the desired result

Print a proof of any page in the publication on a windows compatible printer. Share and review a page in print with other publication staff. Preview a page in print before committing to final production. Avoid costly errors and be sure you get the desired result.

PUBLISH ▶▶ Keep it under control

Editors review each page and approve the photo, copy or layout elements of the page. These editorial approvals provide for a control mechanism that allows editors to restrict additional changes to pages that are deemed as "ready for print". Once all three elements of a page are approved, the page files can be sent instantly to the printing plant by simply marking the page as "published".



Feature	Advantage	Benefit
Central Server	Instant access anytime & anywhere. Instant transfer to the printer.	Photos, copy and pages are safely archived and more accessible.
Instant Proofs	Instant proofs are printed on your own Windows® printer.	No service fee. No waiting. No guessing.
Color Assignment	Templates and photos are auto-converted. WYSWYG editing provides accurate color control and flexibility.	A predictable result is assured. No costly errors at the printing plant.
Font Control	Font usage is restricted from the start and prevents late-evening, time consuming re-design.	Prevent costly problems with accurate font rendering at the plant.

REQUIREMENTS

- ▶▶ Windows® 98, NT 4.0, 2000, XP
- ▶▶ 200 Mhz Processor Speed
- ▶▶ 128MB Memory
- ▶▶ 1GB Available Disk Space
- ▶▶ Internet (Cable, DSL or Dialup)
- ▶▶ Internet Explorer 5.5 or higher

ADDITIONAL FUNCTIONS

- ▶▶ Offline Mode
- ▶▶ Automatic Software Updates
- ▶▶ Invitations
- ▶▶ User Maintenance
- ▶▶ Image Resolution (Minimum & Desired)

SPECIFICATIONS

- ▶▶ Truetype fonts
- ▶▶ Templates (100+)
- ▶▶ Color Space (B&W, Spot, Process)
- ▶▶ Page Signatures (2, 4, 8, 16, 32, 64)
- ▶▶ Windows® printers supported
- ▶▶ Image format supported (JPEG, TIFF)
- ▶▶ School Photo CD format (PSPA)

